



Vidarbha Youth Welfare Society's

PROF RAM MEGHE COLLEGE OF ENGINEERING & MANAGEMENT

INTERNAL QUALITY ASSURANCE CELL



Date: 28/08/2018

Minutes of Meeting

As per discussion in the meeting held on 25/08/2018 at 2:00 pm in Conference Room, It is resolved that:

1. All HOD's to adhere and initiate schedule for students feedback in line with academic calendar.
2. Faculties with poor feedback shall be counseled in presence of Principal and to submit action taken Report (ATR) to IQAC by 15 September 2018.
3. IQER 2016-17 recommendations/compliance shall be closed by 30 September 2018
4. Report finalization of AQAR & IQER shall be discussed and closed by conducting meeting of IQAC executive members in the presence of IQAC Chairman in session end.
5. IQER 2017-18 has been discussed for further action.
6. It is decided to plan one day workshop on Research Methodology under IQAC by IEDC for all PG Students.
7. It is decided to conduct a seminar for UG students for guiding on Seminar presentation and making Project.
8. To propose standard operating procedure for PG dissertation by Dean PG.
9. All training programs, guest lectures, technical workshops etc which are intended for quality improvement are to be conducted under IQAC utilizing "IQAC logo" on certificate. The concern document shall be submitted to IQAC in given format.

Dr.S. B. Mohod
IQAC Coordinator

Dr.M.S.Ali
Chairman

